

Please note: all screenshots in this tutorial are examples. Any dates and times regarding deadlines have no validity. Please visit the M-era.Net Website (<https://m-era.net>) for valid information about call deadlines!

Startpage

The screenshot shows the M-era.Net Proposal Submission Platform interface. On the left, there is a sidebar with a 'Call help desk' section and a 'Technical help desk' section. The main content area is titled 'M-era.Net Proposal Submission Platform' and features a 'M-era.Net Joint Call 2016' announcement. A red box highlights the link 'Click here to register/login to submit a pre-proposal', and a yellow callout box points to it with the text 'Follow this link to register or login'. Below the link, there is a 'Please note' section.

M-era.Net Proposal Submission

M-era.Net

Call help desk

Please contact your funding agency.
You will find your agency on the [M-era.net website](https://m-era.net).

Technical help desk

[Mandatory pre-proposal form](#)
[List of keywords](#)
[Contact form](#)
[Registration howto](#)
[Submission howto](#)

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M-era.Net Proposal Submission Platform

M-era.Net Joint Call 2016
Pre-proposal Submission
Deadline: 14 Jun 2016, 12:00 noon, Brussels time (CET)
[Click here to register/login to submit a pre-proposal](#)

Follow this link to register or login

Please note: It is not possible to use an account from a previous M-era.Net call. If you like to participate in this call you need to register a new account!

Figure 1: Startpage submission tool

Registration form

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Login

I have already received my user credentials and want to login to see and modify my proposal.

Username

Password

[Forgot your password?](#)

Create new account

I do not have access to the site yet and want to submit a proposal. After registering you will receive an e-mail with your access data. Please use the link in this e-mail to enter your initial password. After having done this you will be able to log into the site and access your proposal.

Username
Enter a user name, usually something like 'jsmith'. No spaces or special characters. Usernames and passwords are case sensitive, make sure the caps lock key is not enabled. This is the name used to log in.

Fullname
Enter your fullname. This will be used as display name.

E-Mail
Enter an email address. This is necessary to send you the password. We respect your privacy, and will not give the address away to any third parties or expose it anywhere.

The username and password distinguishes between upper and lower case letters.

Figure 2: Registration form

Registration E-Mail

After registration you receive an email with your selected username and an activation link to set your password. The activation link will be invalid after you set your password. To access the submission tool use the following link: <https://m-era.net/submission>

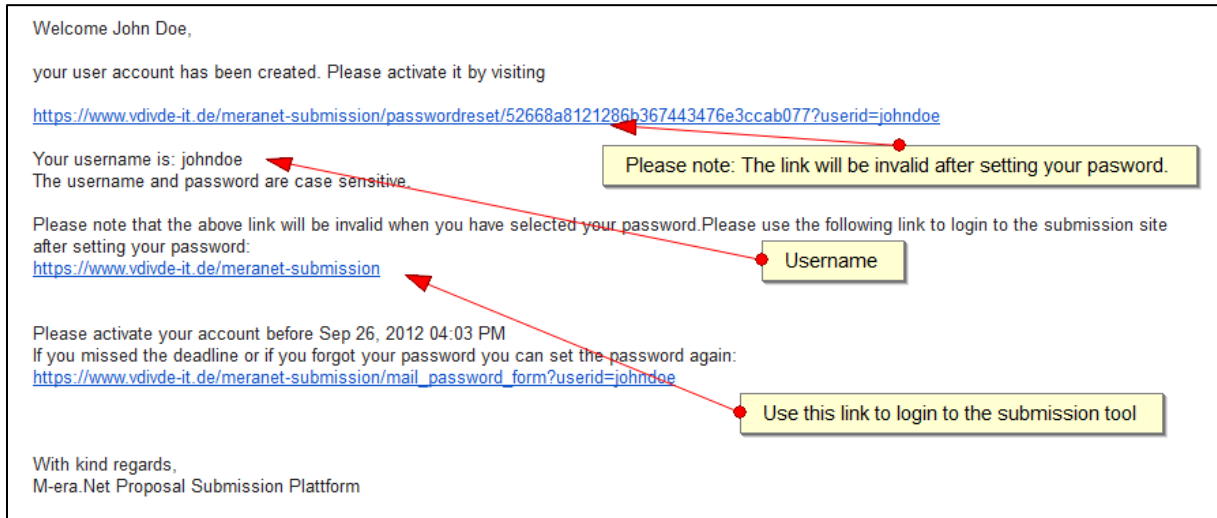


Figure 3: Registration mail

Set Password

After clicking on the activation link you will see Figure 4. Set your password and submit the form by clicking on “Set my password”. You will see a confirmation page (Figure 5). The link on the confirmation page brings you back to the login page (Figure 6).

M-era.Net Proposal Submission

Set your password

Please fill out the form below to set your password.

New Password

My user name is
Enter your user name for verification.
johndoe

New password
Enter your new password. Minimum 5 characters.

Confirm password
Re-enter the password. Make sure the passwords are identical.

Set my password

Please set your password

Figure 4: Set password form

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Password set

Your password has been set successfully. You may now log in with your new password.

Use this link after setting your password

[Follow this link to log-in.](#)

Figure 5: Password set confirmation

Login page

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Figure 6: Login page